

## **Access to Court Proceedings and Obtaining a Copy of the Court Record.**

The term, court proceedings, refers to any action, hearing or inquiry in which testimony or other evidence may be presented.

Access to the audio or video recording of court proceedings is governed by Local Administrative

[Order 2014 06](#) In re: Inspection, Reproduction and Creation of Court Records.

Pursuant to this order, only parties and attorneys of record are granted access to the court record and allowed to receive copies

### **Requests for Written Transcripts**

Request for a transcript from the Genesee County Circuit and Probate Courts can be made by calling the *Transcript Request Line* (810) 424-4454.

An automated attendant will direct inquiries to the appropriate official court record manager for the assigned judge. Messages will be retrieved on a daily basis.

Attorneys or other persons seeking to purchase a transcript will be contacted by the official court record manager to discuss cost and delivery of transcripts.

### **CD Requests (compact disks)**

The record of courtroom proceedings is archived by a digital audio/video recording system.

Attorneys of record and parties may purchase a CD copy of court proceedings, subject to an agreement for limited use. ([click here for request form](#)).

Requests by nonparties for access to the video or audio recordings must be filed with the court in the form of a written motion pursuant to MCR 2.119.

The trial judge has the sole discretion to allow or deny access for a cd copy of the proceeding. Copies of CDs are \$20.00(per event/ day) and must be prepaid prior to their reproduction.

You will be contacted when your cd is available for pick-up.

The court does not provide copies of the courtroom proceedings in DVD format.