



Judicial Administrative Secretary:	Fran Awdish
Judicial Advisory Assistant:	Kyle Walton
Courtroom Location:	3 <sup>rd</sup> Floor
Phone:	810.257.3260
Court Clerk:	810.768.7956
Transcript Request Line:	810.424.4454

Judicial Procedures and Practice

**SUMMARY DISPOSITION MOTIONS:**

1. Briefs are to conform to all of the requirements of MCR 2.116 and MCR 2.119, unless otherwise stated.
2. A "Notice of Hearing" should be sent, setting the date and time as, "To be determined by Court"
3. **RESPONSES TO A MOTION FOR SUMMARY DISPOSITION MUST BE SERVED AND FILED WITHIN 21 DAYS OF SERVICE OF THE MOTION.**
4. *Reply briefs* are NOT to exceed five (5) pages and must be served and filed within 7 days of service of the response to a motion for summary disposition.
5. Upon review by the Court, the Court will send notice to set a hearing date **if** the Court determines oral argument would be beneficial. If oral argument is not scheduled, then a written opinion and order will be issued.
6. Motions for summary disposition pursuant to MCR 2.116(C)(10) should **not** be filed **until** diligent discovery has been undertaken, absent special circumstances to be specified in any premature motion.
7. All motions, briefs, and responses thereto must be filed with the court clerk AND a judge's copy must be submitted to the law clerk.

Judge's copies may accompany the filing or may be sent directly to the Judge's law clerk at:

Attn: Law Clerk  
Richard B. Yuille, Circuit Judge  
900 S. Saginaw Street  
Flint, Michigan 48502

**CIVIL MOTIONS: (Other than Summary Dispositions)**

1. Civil motions will be scheduled for 3:30 P.M. on Mondays.
2. Motions are to be filed and served in accordance with MCR 2.119(C)(1). Compliance with local court rules is required.
3. Responses, including a Judge's copy, are to be filed and served in accordance with MCR 2.119 (C)(2).
4. No reply briefs will be accepted.
5. Pursuant to MCR 2.119(E)(3) the Court reserves the right to dispense with oral argument on the motion.